

**NOTICE**

No.DAV(PKT) / 1728 /2018

Date. 11.07.2018

This is for information of all parents that pursuant to the recommendations of the Fee Structure Committee and orders passed by the Hon'ble Supreme Court in Civil No.4556 of 2014, the school is going to select the representatives of each class from LKG to XII for constitution of the Parent Teachers Co-ordination Committee (PTCC) for the session 2018 -19. The Parent Teacher Co-ordination Committee (PTCC) will consist of 14 representatives from Class LKG to XII and 7 teachers representatives. The Parents' representatives will be selected out of the nominations received for the purpose. The term of the PTCC will be for one year or till the next PTCC is constituted whichever is earlier.

Interested Parents are requested to submit their nomination form to be the Parents' representative of a particular class in the PTCC as per the prescribed proforma given below and submit the same in the PTM. If any parent interested they can be submitted the nomination form in a sealed envelope to the respective class teachers through the students Diary or in person to the school office on or before 16.07.2018 by 1.30 p.m.

If more number of parents file nominations in a particular class, the selection of representative will be done through draw of lots.

All parents are requested to extend their whole hearted co-operation in the matter for academic growth of the institution.

N.B. Please see overleaf for the duties & responsibilities of PTCC Members.

  
PRINCIPAL

**NOMINATION FORM FOR PTCC 2018-19**

1. Name of the Parent.
2. Name of the Spouse
3. Name of the Child/Ward :
4. Present Class \_\_\_\_\_ 5. Section \_\_\_\_\_ 6. School No. \_\_\_\_\_
7. Mobile No. \_\_\_\_\_ 8. Email Id.:
- \_\_\_\_\_
9. Present Postal address.
10. Present Occupation



I Shri/Smt/Dr \_\_\_\_\_ hereby declare that the information furnished above are true to the best of my knowledge. In the event of my selection to the PTCC, I shall give constructive suggestions and work for the all round development of the school.

Full Signature with date



## DUTIES AND RESPONSIBILITIES OF PTCC MEMBERS

1. Membership of PTCC is for one year or till the next PTCC is constituted.
2. Each member is required to attend the PTCC meetings as and when called for.
3. No TA/DA is admissible for attending such meetings.
4. Each member is representative of a particular class and his / her name & address shall be given in school website for information of parents.
5. The members are required to present the general issues of the particular class for which he /she is representing for discussion in the meeting . Personal issues should not be placed in PTCC meetings.
6. The school expects constructive suggestion from the members for all round development of the school.

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