



DAV PUBLIC SCHOOL

POKHARIPUT, BHUBANESWAR, ODISHA

(AFFILIATED TO CBSE, NEW DELHI. AFFILIATION NO. - 1530065, SCHOOL NO. - 09703)

Ref.No.DAV(PKT)/ 051 /2018

Dt.08.01.2018

QUOTATION CALL NOTICE

Sealed quotations are hereby invited by the undersigned from the reputed Suppliers / Printers for printing & supply of **Students Diary** for the academic **session-2018-19** for all DAV. Schools, under **Regional Directorate ,DAV. Institutions, Odisha Zone-1** . The sample of the diary is available in the office of the undersigned for reference of bidders with the following Specifications & Terms & Conditions :-

1. 68 GSM Maplitho inner pages & 300 GSM Maplitho Cover pages only are to be used
2. Quality & cost of the Diary should be as per the Quotation & sample paper submitted .
3. The cost of the Diary must inclusive of all taxes
4. The printer must have valid GST ,PAN & TAN number etc.
5. Delivery should be made in the school office in the office of the undersigned in one lot within **30 days (Latest by 28th February 2018)** from the date of order placed otherwise the Order shall stand cancelled.
6. The spoiled Diary will be deducted from the total bill payable during the payment.
7. Transportation charges will be borne by the printer/supplier.
8. Payment will be made from the month of April 2018 onwards on complete receipt of the orders within stipulated time and subject to verification by the Committee regarding quality and fulfilling the Terms & conditions.

Interested Printers/Suppliers may furnish their quotations as per the aforesaid specifications & conditions through the prescribed **FORM OF QUOTATION** and the same should be submitted in the office of the undersigned on or before **19th January 2018 4.00 p.m** . The envelope containing the quotation must be super- scribed as "QUOTATION FOR PRINTING & SUPPLY OF STUDENTS' DIARY". Quotations received after due date and time or postal delay shall not be entertained. The undersigned reserves the right to cancel either any or all the quotations without assigning any reason there of.

G. J. Jha

PRINCIPAL

Memo No. DAV(PKT)/052+ 2018,dt. 08.01.2018

Copy to :

1. The Notice Board & Web-Site of the School for information of the public or person on concerned profession./line
2. The Regional Director,DAV. Institutions, Odisha Zone-1,DAV. Public School, Chandrasekhapur, Bhubaneswar for information.
3. The Head of the Schools in Odisha Zone-1 for information of all concerned with a request to give this notice in their respective School website & Notice Board
4. The concerned file for record.

G. J. Jha

PRINCIPAL

MANAGED BY : DAV COLLEGE MANAGING COMMITTEE, NEW DELHI

Address : Pokhariput, P.O. : Aerodrome Area, Bhubaneswar - 751020, Phone : 0674-2352392
Fax : 0674-2352428, Email : davpokhariput@gmail.com, website : www.davpkt.org.in

D.A.V.PUBLIC SCHOOL,POKHARIPUT,BHUBANESWAR-20

FORM OF QUOTATION FOR PRINTING OF STUDETS DIARY-2018-2019

Ref. Quotation No. _____

Date. _____

Name of the Printer.....

Complete postal Address

E-Mail.....

Tel.Phone No.....

PAN NO. _____ , TIN NO. _____ , GST. _____

SCOPE OF WORK AND SPECIFICATIONS	RATE
1.Designing of the cover page	RATE PER COPY: Rs. _____
2. Layouting, Formatting & Designing of inside pages	
3. Size of the Diary 160 mm(width) x 220 mm (Height)	
4. Paper Quality	
i.Cover Page - 300 GSM	
ii. Inside Pages--68 GSM (Maplitho)	
5. Number of Pages	
i.Cover - 4 pages	
ii.Inside Pages -212	
6. QUANTITY TO BE PRINTED & SUPPLIED 42000 Approximately	

1. The aforesaid specification is subject to change if need arises.
2. The rate quoted should be inclusive of GST
3. TDS will be deducted as per IT rules
4. The entire quantity of order should be delivered in the office of the school authority within stipulated time.

**Signature of the
Proprietor /Printer with
Official Seal & Date**